

# HEREFORDSHIRE COUNCIL FORWARD PLAN



This document, known as the Forward Plan, sets out the decisions which are expected to be taken during the period covered by the Plan by either Cabinet as a whole, or by individual Cabinet Members. The Plan is updated regularly and is available on the Herefordshire Council website ([www.herefordshire.gov.uk](http://www.herefordshire.gov.uk)) and from Council Offices. This edition supersedes all previous editions.

The council must give at least 28 days' notice of key decisions to be taken. A key decision is one which results in the council incurring expenditure or making savings of £500,000 or more, and/or is likely to be significant in terms of the strategic nature of the decision or its impact, for better or worse, on the amenity of the community or quality of service provided by the council to a significant number of people living or working in the locality affected.

**Current cabinet members are listed below.** For more information and links papers for Cabinet meetings please visit <https://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251>

Councillor Jonathan Lester	Corporate Strategy and Budget (Leader of the Council)
Councillor Elissa Swinglehurst	Culture and Environment (Deputy Leader of the Council)
Councillor Carole Gandy	Adults, Health and Wellbeing
Councillor Ivan Powell	Children and Young People
Councillor Harry Bramer	Community Services and Assets
Councillor Graham Biggs	Economy and Growth
Councillor Pete Stoddart	Finance and Corporate Services
Councillor Barry Durkin	Roads and Regulatory Services
Councillor Philip Price	Transport and Infrastructure
Councillor Dan Hurcomb	Local Engagement & Community Resilience

Documents submitted in relation to each decision will be a formal report, which may include one or more appendices. Reports will usually be made available on the council website at least 5 clear working days before the date of the decision. Occasionally it will be necessary to exempt part or all of a decision report from publication due to the nature of the decision, for example if it relates to the commercial or business affairs of the council. Other documents may be submitted in advance of the decision being taken and will also be published on the website unless exempt.

To request a copy of a decision report or related documents please contact [governancesupportteam@herefordshire.gov.uk](mailto:governancesupportteam@herefordshire.gov.uk) or telephone 01432 261699.

<b>Report title and purpose</b>	<b>Decision Maker and Due date</b>	<b>Lead officer and lead cabinet member</b>	<b>Directorate</b>	<b>Notice of decision first published / ID</b>	<b>Issue Type and exemptions</b>
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FORWARD PLAN FOR 9 April 2026 ONWARDS

The following information is provided for each entry in the Forward Plan:

<b>Heading</b>	<b>Contains</b>
<b>Report title and purpose</b>	A summary of the proposal
<b>Decision Maker and Due date</b>	Who will take the decision and the date the decision is expected to be made
<b>Lead cabinet member and officer contact(s)</b>	The cabinet member with responsibility for this decision and the officers producing the decision report.
<b>Directorate</b>	The directorate of the council responsible for the decision.
<b>Date uploaded onto plan</b>	The date the decision was first uploaded and the notice period started for key decisions.
<b>Decision type, exemptions and urgency</b>	Whether the decision is a Key or Non-Key decision, if the report is expected to be fully open, partly exempt or fully exempt and if urgency procedures are being followed.

Decisions to be taken by Cabinet at a formal meeting are listed first, ordered by date, and include both Key and Non-Key decisions. Decisions to be taken by individual Cabinet Members are then listed, grouped by portfolio area and sorted by date. These include Key and Non-Key decisions.

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
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**Cabinet decisions by date (Key and Non-key listed)**

<p><b>Hereford Western Bypass Phase One – Decision Criteria</b>            To seek approval from Cabinet on the set of criteria which will be used to assess the Full Business Case for Phase One and set out the requirements which need to be in place to assist Cabinet in considering their decision to release funding, appoint the preferred contractor and begin construction later this year.</p>	<p>Cabinet 23 April 2026</p>	<p>Cabinet member transport and infrastructure             Scott Tompkins, Delivery Director - Infrastructure  <small>scott.tompkins@herefordshire.gov.uk</small></p>	<p>Economy and Environment</p>	<p>2 April 2026</p>	<p><b>KEY</b> Open</p>
<p><b>Carbon Management Plan 2026/27-2030/31</b>            To adopt the new carbon management plan for the period 2026/27 to 2030/31</p>	<p>Cabinet 21 May 2026</p>	<p>Cabinet member culture and Environment             Gareth Ellis, Sustainability and Climate Change Officer, Daniel Lenain, Principal Sustainability and Climate Change Officer   <small>Gareth.Ellis@herefordshire.gov.uk,            daniel.lenain@herefordshire.gov.uk            Tel: 01432 383646</small></p>	<p>Economy and Environment</p>	<p>2 April 2026</p>	<p><b>KEY</b> Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p><b>Q4 Performance Report</b> To review performance for Quarter 4 (Q4) 2025/26 and to report the performance position across all Directorates for this period.</p>	<p>Cabinet 25 June 2026</p>	<p>Cabinet member finance and corporate services</p> <p>Jessica Karia, Head of Corporate Performance and Intelligence jessica.karia@herefordshire.gov.uk Tel: 01432 260976</p>	<p>Corporate Support Centre</p>	<p>2 April 2026</p>	<p><b>Non Key</b> Open</p>
<p><b>Update on the Phase 2 Phosphate Mitigation Schemes</b> To provide Cabinet with an update regarding the Phosphate Mitigation Wetland schemes</p>	<p>Cabinet 25 June 2026</p>	<p>Cabinet member culture and Environment</p> <p>Roger Allonby, Service Director Economy and Growth, Gemma Dando, Chief Operating Officer, Scott Tompkins, Delivery Director - Infrastructure, Susan White, Programme Manager Roger.Allonby@herefordshire.gov.uk, gemma.dando@herefordshire.gov.uk, scott.tompkins@herefordshire.gov.uk, Susan.White2@herefordshire.gov.uk Tel: 01432 260330, , , Tel: 01432 260070</p>	<p>Economy and Environment</p>	<p>2 April 2026</p>	<p><b>KEY</b> Open</p>
<p><b>Cabinet Member Decisions (Key and Non Key decisions)</b></p>					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<b>Portfolio: adults, health and wellbeing</b>					
<p><b>Crisis and Resilience Fund 2026-29</b>            To seek cabinet approval for Herefordshire Council to take receipt of the Crisis and Resilience Fund (CRF) grant as a programme funded by the Department of Work and Pensions (DWP) between 2026-2029. The CRF replaces the Household Support Fund (HSF) and the Discretionary Housing Payments (DHP) and will enable Herefordshire to work collaboratively with partners and communities at county and local levels to build long-term resilience, cohesion, and reduce the need for crisis support.</p>	<p>Cabinet member adults, health and wellbeing            10 April 2026</p>	<p>Cabinet member finance and corporate services             Nikki Stroud, Talk Community Children and Families Lead  <small>nikki.stroud@herefordshire.gov.uk</small></p>	<p>Community Wellbeing</p>	<p>2 April 2026</p>	<p><b>KEY</b>            Open</p>
<p><b>Local Authority Housing Fund Round 4 - Grant Acceptance</b>            To accept a capital grant of £2,899,500 and a revenue grant of £22,548 and to sign a Memorandum of Understanding (MOU) which sets out the agreed working relationship between Herefordshire Council and the Ministry of Housing, Communities and Local Government regarding the administration and delivery of the fourth round of the Local Authority Housing Fund – (LAHF 4).</p>	<p>Cabinet member adults, health and wellbeing            Before 8 May 2026</p>	<p>Cabinet member adults, health and wellbeing             Hannah McSherry, Housing Strategy Officer  <small>Hannah.McSherry2@herefordshire.gov.uk</small>  <small>Tel: 01432 383061</small></p>	<p>Community Wellbeing</p>	<p>NEW ITEM</p>	<p><b>KEY</b>            Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p><b>To extend the council's current commissioned home care framework</b></p> <p>To approve an extension to the council's current commissioned home care framework for up to six months from 31 October 2026 to 30 April 2027.</p>	<p>Cabinet member adults, health and wellbeing</p> <p>Before 26 June 2026</p>	<p>Cabinet member adults, health and wellbeing</p> <p>Helen Davies, Commissioning Manager</p> <p><small>helen.davies3@herefordshire.gov.uk</small></p>	<p>Community Wellbeing</p>	<p>2 April 2026</p>	<p><b>KEY</b></p> <p>Open</p>
<p><b>Herefordshire Adult Social Care Prevention Strategy</b></p> <p>The purpose of the report is to approve the 2026-2036 Herefordshire Adult Social Care Prevention Strategy</p>	<p>Cabinet member adults, health and wellbeing</p> <p>July 2026</p>	<p>Cabinet member adults, health and wellbeing</p> <p>David Collyer, Acting Consultant in Public Health: General Practitioner</p> <p><small>david.collyer2@herefordshire.gov.uk</small></p>	<p>Community Wellbeing</p>	<p>2 April 2026</p>	<p><b>KEY</b></p> <p>Open</p>
<p><b>Portfolio: children and young people</b></p>					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p><b>Allocation of Basic Need Capital Grant for the Expansion of John Masefield High School and Weobley High School</b></p> <p>To seek approval for the allocation of Basic Need Capital Grant funding to support the expansion of John Masefield High School and Weobley High School in order to meet future demand for additional secondary school places.</p>	<p>Cabinet member community services and assets 28 April 2026</p>	<p>Cabinet member children and young people</p> <p>Quentin Mee, Head of Educational Development <small>Quentin.Mee@herefordshire.gov.uk</small></p>	<p>Children and Young People</p>	<p>2 April 2026</p>	<p><b>KEY</b> Open</p>
<p><b>Portfolio: community services and assets</b></p>					
<p><b>Property Services Estates Capital Building Improvement Programme 202629</b></p> <p>To approve expenditure within the capital building improvement programme 2026-2029</p>	<p>Cabinet member community services and assets 27 April 2026</p>	<p>Cabinet member community services and assets</p> <p>Katie Ainsworth, Senior Project Manager, Michael Griffin, Head of Major Projects <small>katie.ainsworth2@herefordshire.gov.uk, Michael.Griffin2@herefordshire.gov.uk</small></p>	<p>Economy and Environment</p>	<p>2 April 2026</p>	<p><b>KEY</b> Open</p>
<p><b>Portfolio: economy and growth</b></p>					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p><b>Strategic Housing: Three-year Capital Programme 2026/27</b></p> <p>To approve the capital budget allocated to Strategic Housing through the Council's capital programme to meet the immediate housing need of vulnerable groups and provide grant assistance to property owners to bring empty properties back into use.</p>	<p>Cabinet member economy and growth 30 April 2026</p>	<p>Cabinet member economy and growth</p> <p>Hannah McSherry, Housing Strategy Officer Hannah.McSherry2@herefordshire.gov.uk Tel: 01432 383061</p>	<p>Community Wellbeing</p>	<p>2 April 2026</p>	<p><b>KEY</b> Open</p>
<p><b>Portfolio: environment</b></p>					
<p><b>Allocating the Climate and Nature Reserve Phase 2</b></p> <p>To Allocate the balance of the Climate and Nature Reserve for the delivery of projects which will positively impact the climate and natural environment of Herefordshire to the benefit of all who reside in the county.</p>	<p>Cabinet member culture and Environment 30 May 2026</p>	<p>Cabinet member culture and Environment</p> <p>Richard Vaughan, Sustainability and Climate Change Manager Richard.Vaughan@herefordshire.gov.uk Tel: 01432 260192</p>	<p>Economy and Environment</p>	<p>2 April 2026</p>	<p><b>KEY</b> Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p><b>Adoption of Herefordshire Local Nature Recovery Strategy</b> To formally adopt the Herefordshire Local Nature Recovery Strategy and accept associated government grant for delivery.</p>	<p>Cabinet member culture and Environment 10 June 2026</p>	<p>Cabinet member culture and Environment  Mandy Neill, Senior Landscape Officer, Richard Vaughan, Sustainability and Climate Change Manager  mandy.neill@herefordshire.gov.uk, Richard.Vaughan@herefordshire.gov.uk Tel: 01432 260192</p>	<p>Economy and Environment</p>	<p>2 April 2026</p>	<p><b>KEY</b> Open</p>
<p><b>Solar Car Ports at Plough Lane</b> To approve the scoping and construction of solar car ports at Plough Lane</p>	<p>Cabinet member culture and Environment 1 July 2026</p>	<p>Cabinet member culture and Environment  Katie Ainsworth, Senior Project Manager, Richard Vaughan, Sustainability and Climate Change Manager, Rosanna Willmott, Sustainability and Climate Change Officer  katie.ainsworth2@herefordshire.gov.uk, Richard.Vaughan@herefordshire.gov.uk, rosanna.willmott@herefordshire.gov.uk Tel: 01432 260192, Tel: 01432 261749</p>	<p>Economy and Environment</p>	<p>2 April 2026</p>	<p><b>KEY</b> Open</p>
<p><b>Portfolio: finance and corporate services</b></p>					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<b>Portfolio: local engagement and community resilience</b>					
<b>Portfolio: roads and regulatory services</b>					
<p><b>Highway Maintenance Plan</b> To update the Highway Maintenance Plan, which sets out the reasonable system of inspection and repair that will be deployed by the Council to ensure that it meets its duty to maintain all publicly maintainable highways.</p>	<p>Cabinet member roads and regulatory services 24 April 2026</p>	<p>Cabinet member roads and regulatory services  Ed Bradford, Head of Highways and Traffic <small>Edward.Bradford@herefordshire.gov.uk Tel: 01432 260786</small></p>	<p>Economy and Environment</p>	<p>2 April 2026</p>	<p><b>KEY</b> Open</p>
<p><b>National Parking Platform (NPP)</b> To agree to join the NPP to provide multiple options of cashless parking providers for all council pay and display car parks and on-street.</p>	<p>Cabinet member roads and regulatory services Before 30 April 2026</p>	<p>Cabinet member roads and regulatory services  Michael Barnes, Parking Services Manager <small>michael.barnes@herefordshire.gov.uk</small></p>	<p>Economy and Environment</p>	<p>2 April 2026</p>	<p><b>KEY</b> Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p><b>Justice for Tenants (JFT) – Renters’ Rights Act 2025: Housing Enforcement, Civil Penalties and HMO Licensing</b></p> <p>This report seeks approval from the Cabinet Member for Roads and Regulatory Services to adopt a revised private rented sector enforcement framework in preparation for the commencement of the Renters’ Rights Act 2025.</p> <p>The report proposes the adoption of a Justice for Tenants (JFT) Housing Enforcement Policy, a standalone JFT Civil Penalty Policy and matrix, and updated standard HMO licence conditions, together with approval to enter into a JFT support contract (subject to legal review and agreement) to support implementation.</p> <p>The purpose of the report is to ensure the Council is legally compliant, operationally ready and able to deliver consistent, transparent and defensible enforcement of housing standards and landlord legislation from 1 May 2026.</p>	<p>Cabinet member roads and regulatory services</p> <p>Before 1 May 2026</p>	<p>Cabinet member roads and regulatory services</p> <p>Charles Yarnold, Head of Regulation and Technical Services</p> <p><small>Charles.Yarnold@herefordshire.gov.uk Tel: 01432 260765</small></p>	<p>Economy and Environment</p>	<p>2 April 2026</p>	<p><b>KEY</b></p> <p>Open</p>
<p><b>Portfolio: transport and infrastructure</b></p>					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p><b>Capability and Ambition Fund 2025/26 allocation</b></p> <p>The purpose of the report is to confirm what Herefordshire Council will deliver with the Capability and Ambition Fund grant</p>	<p>Cabinet member transport and infrastructure 8 May 2026</p>	<p>Cabinet member transport and infrastructure</p> <p>Ffion Horton, Transport Planning Services Manager, Scott Tompkins, Delivery Director - Infrastructure, Richard Vaughan, Sustainability and Climate Change Manager</p> <p><small>ffion.horton@herefordshire.gov.uk, scott.tompkins@herefordshire.gov.uk, Richard.Vaughan@herefordshire.gov.uk Tel: 01432 260192</small></p>	<p>Economy and Environment</p>	<p>2 April 2026</p>	<p><b>Non Key</b> Open</p>